

Weather Evacuation Plan
Special Olympics
Pocono Mountain West High School

This document is to provide an evacuation plan for the Special Olympics held in the West High School stadium. The intent is to ensure the safe and orderly evacuation of students, volunteers, teachers, staff, and families from the stadium to the West High School Gymnasium.

Evacuation plan activation: In the event that an evacuation needs to be activated, Amanda Sechrist will contact Dr. Marsha Kloss, Director of Special Education. Dr. Kloss will contact Dr. Mark Wade, Assistant Superintendent for Special Education, Mr. Michael Jones, West High School Principal, and Dr. Jeremy Sawicki, Assistant Superintendent for Technology and Security Operations.

Evacuation Procedures

1. Announcement of Evacuation
 - a. An announcement will be made using the stadium announcement system and will be communicated using radios.
 - b. All attendees are to remain calm and follow the instructions provided by staff and volunteers.

2. Evacuation Destination
 - *The exact destination may need to change based on the situation and information available. This plan provides for the evacuation of the stadium to the West High School Gymnasium. Alternate locations may include:*
 - i. *West Junior High School*
 - ii. *Transportation*
 - iii. *Wellness Center*

3. Evacuation Route – West High School Gymnasium (See Attachment for Map/ Images)
 - a. All athletes, student volunteers, teachers, and support staff, located within the stadium and/ or concession stands will:
 - i. Exit the stadium using the designated gates.
 - ii. Proceed along the paved pathways to the D lot/ Alley between the stadium and West High School.
 - iii. Proceed to toward the Alley-Way of the West High School and enter through door #10 and #14.
 - iv. After entering the West High School, proceed directly to the Main Gymnasium/ Brad Pensyl Gymnasium.
 - b. Staff and volunteers will be stationed along the evacuation route to assist and direct individuals as needed.

4. Assembly and Building Unification
 - a. Once in the gymnasium, groups should stay together.
 - b. Supervisors and team leads will take role/ conduct headcounts and report outcomes to the site coordinator/ school administration.
 - i. Attendance will be recorded on a Google Sheet that is shared between supervisors and team leads/teachers.

5. Departure/ Dismissal/ Ending the Evacuation
 - a. Everyone will remain in the gymnasium until directions are provided by site coordinator/ school administration.
 - b. If dismissal occurs from the gymnasium, pick-up will occur in the B Lot of the West High School.
 - c. Staff and team leads will be notified of when to dismiss from the gymnasium to the parking lot as their transportation is available.

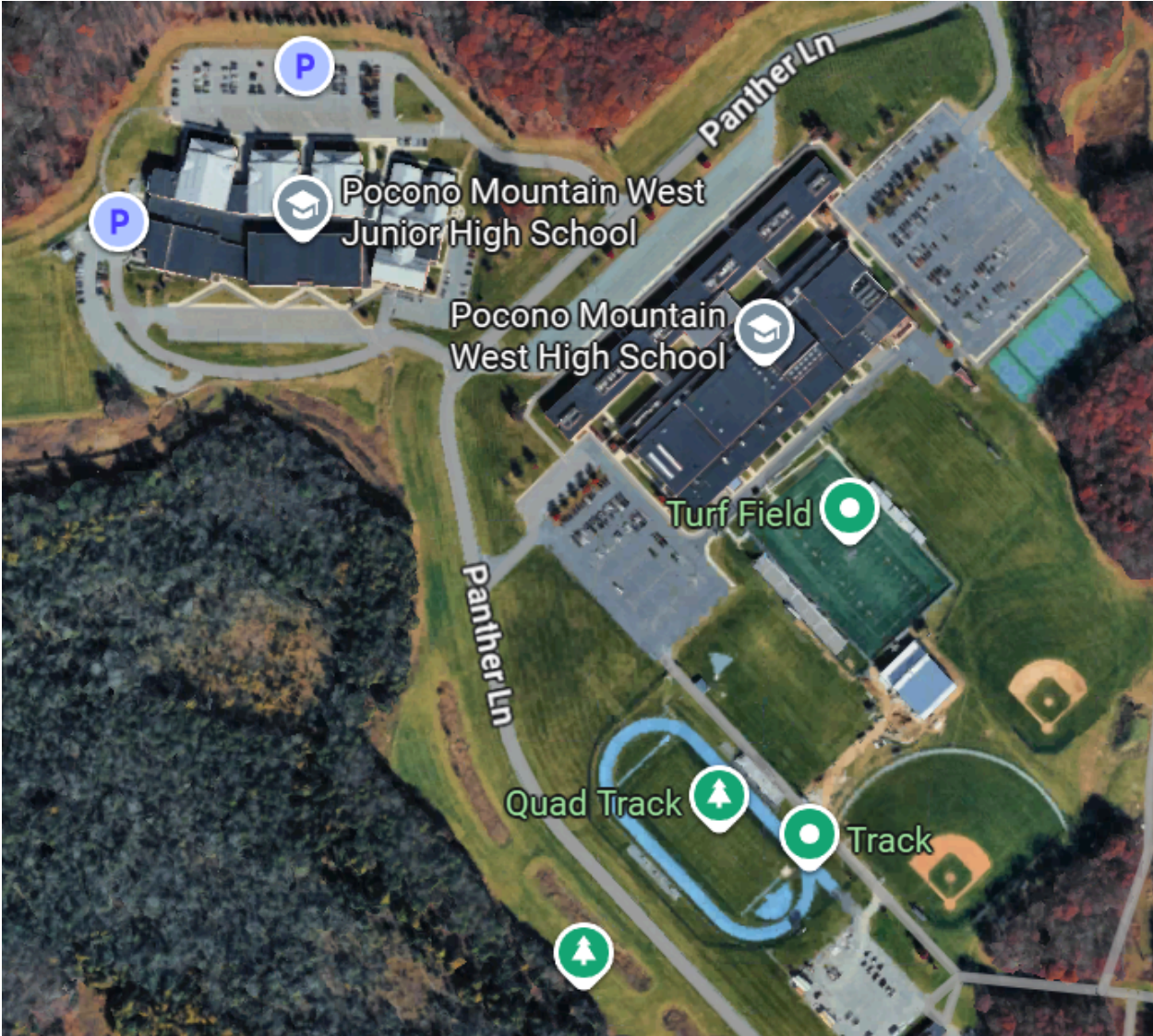
Common language:

Glenn Watchorn, Event Director and Amanda Sechrist, Director of Team Northampton Special Olympics, along with two IU 20 supervisors (indicated on the day of the event) will organize the teachers and the athletes to help them exit the building safely to get on their buses. The use of radios and the PA system will be available.

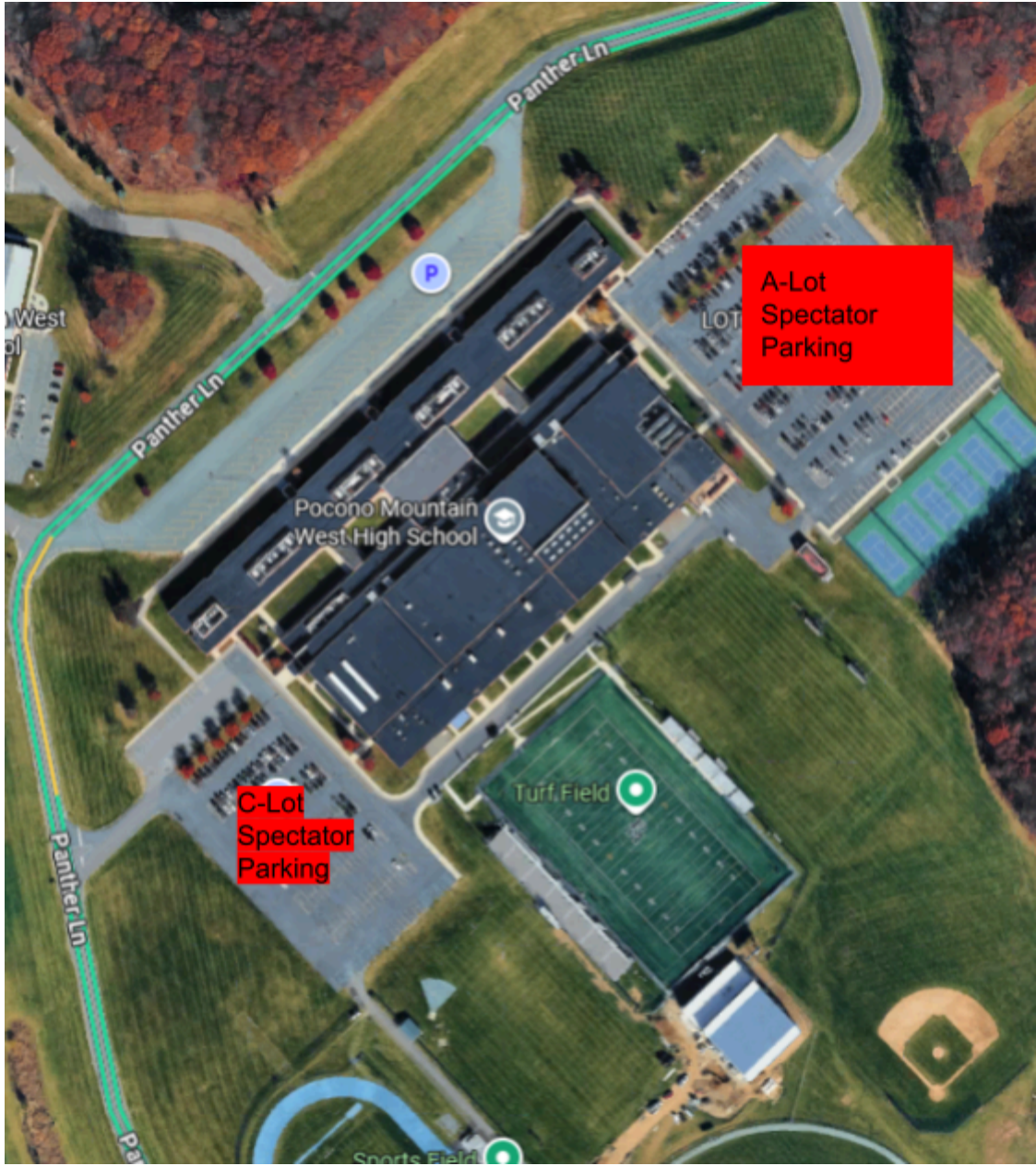
Amanda Sechrist will contact Colonial Intermediate 20 Supervisor of Transportation, Suzanne De Franco (484-627-3605), and Brittany Williams (484-548-4038). Suzanne De Franco will then contact the following district transportation departments:

- ESASD North
- ESASD South
- Pleasant Valley
- PM East
- PM West
- Stroudsburg

Overview of Campus

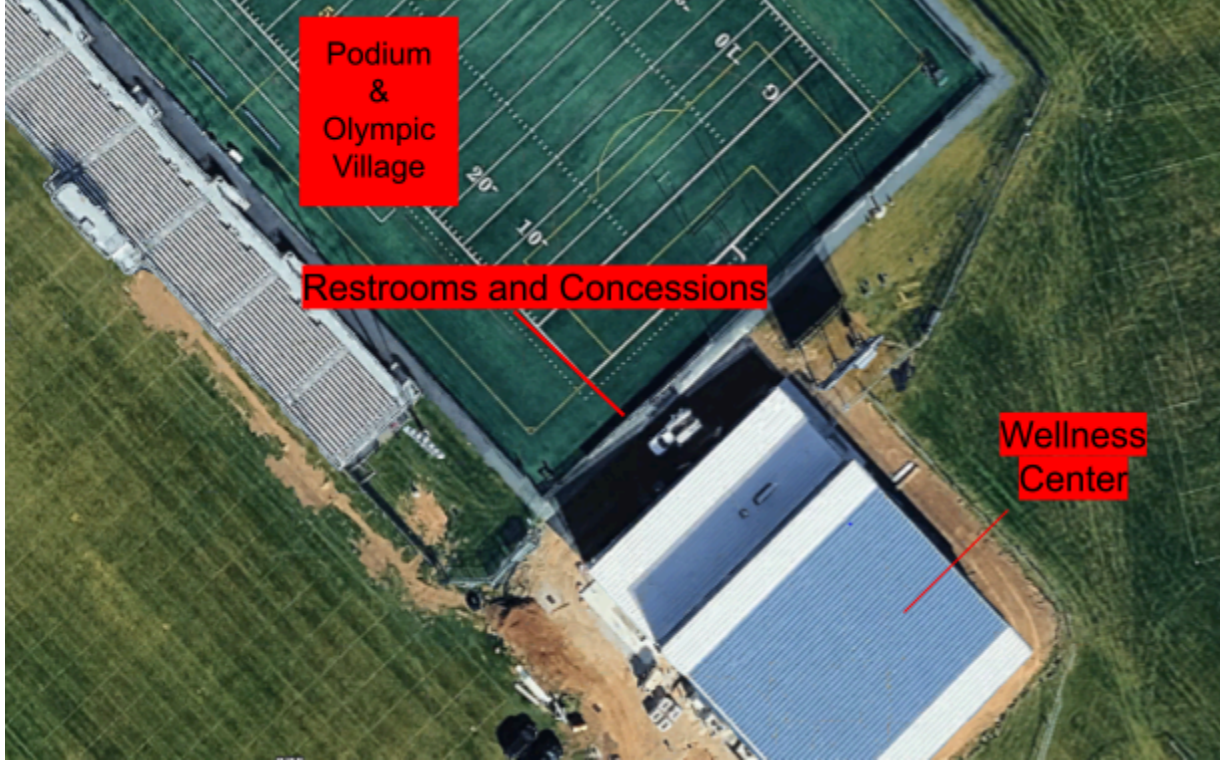






A-Lot
Spectator
Parking

C-Lot
Spectator
Parking



Podium
&
Olympic
Village

Restrooms and Concessions

Wellness
Center

Evacuation Route

